

## EVENT FINANCIAL REPORT

**GROUP:** \_\_\_\_\_ **EVENT DATE:** \_\_\_\_\_

**EVENT:** \_\_\_\_\_

		INCOME			
	(A) # Reserved	(B) # at the Door	(C) Fee-Reserved	(D) Fee-at Door	(AxC) + (BxD) Total
Site-Adult					
Site-Child					
Feast-Adult					
Feast-Child					
NMS			\$3.00	\$3.00	
<b>GROSS EVENT RELATED INCOME:</b>					
Other Income					
<b>GROSS OTHER INCOME:</b>					

**TOTAL INCOME:** \_\_\_\_\_

### CANCELLATIONS / REFUNDS

	Number	Amount	Total
Site-Adult			
Site-Child			
Feast-Adult			
Feast-Child			
<b>TOTAL REFUNDS:</b>			

### EXPENSES (PAYMENTS)

Advertising	_____
Equipment Rental and Maintenance	_____
Fees and Honoria (Itemize on back)	_____
Food (cost of Feast supplies)	_____
General supplies	_____
Insurance (Non-SCA)	_____
Occupancy and Site Charges	_____
Postage, Shipping, PO Box rental	_____
Printing and Publications	_____
Telephone	_____
Travel (Gas, Tolls, Airfare)	_____
Other Expenses (itemize on back)	_____

**NET INCOME** \_\_\_\_\_

**EXPENSES SUB-TOTAL:** \_\_\_\_\_

**NET PROFIT:** \_\_\_\_\_

To SCA, Inc Aethelmearc (Non-member Surcharge)	_____
Moved to Another SCA Account(s)	_____

**TRANSFERS TOTAL** \_\_\_\_\_

**FINAL GROUP PROFIT:** \_\_\_\_\_

Autocrat signature: \_\_\_\_\_ Exchequer signature: \_\_\_\_\_  
 Autocrat print \_\_\_\_\_ Exchequer print \_\_\_\_\_